



| Miami Lakes  
| Boca Raton  
| Naples  
| Ocean Reef  
| Insurance since 1921

# Hurricane Checklist

## **HOME SUPPLIES**

*Have a two-week supply of the following:*

### HURRICANE SURVIVAL MATERIALS

- Water (one gallon per person per day)
- Non-perishable foods: canned meat, fish, fruit and vegetables
- Bread in moisture-proof packaging, cookies, candy dried fruit
- Canned soups, juices, milk
- Powered milk or single-serve drinks
- Cereal bars, peanut butter and jelly
- Instant coffee and tea
- Flashlight (one per person) and extra batteries.
- Glass-enclosed candles
- Battery-powered radio or TV
- Battery-operated alarm clock
- Portable cooler and ice
- Waterproof matches
- Butane lighter

### BABIES

- Disposable diapers
- Formula, food and medication

### COOKING EQUIPMENT

- Grill or portable camp stove, and extra propane tank
- Extra propane tank or charcoal, lighter fluid
- Manual can opener
- Disposable eating utensils
- Plates and cups
- Napkins and paper towels
- Aluminum foil
- Oven mitts

### MEDICAL EMERGENCY SUPPLIES

- First Aid Kit including pain reliever, antibiotic cream, antacids
- Prescriptions (one month's supply)
- Sunscreen (45 SPF recommended)
- Mosquito repellent
- Mosquito netting
- ABC rated fire extinguisher
- Bleach or water purification tablets
- Cash

### DOCUMENTS

- Photocopies of prescriptions
- Photo identification
- Proof of occupancy of residence (utility bills)
- Medical history
- Water and fireproof container for document storage
- Backup of disks of home computer files
- Camera and film
- Pet picture and license documentation

### PERSONAL SUPPLIES

- Toilet paper
- Entertainment: books, magazines, card games, etc.
- Soap and detergent
- Toiletries
- Bedding: pillows, blankets
- Sleeping bag
- Change of clothing
- Rain ponchos and work gloves
- Extra glasses or contact lenses
- Extra sets of keys

**Keen Battle Mead & Company**

Miami Lakes • Boca Raton • Naples • Ocean Reef

[www.kbmco.com](http://www.kbmco.com) • [claims@kbmco.com](mailto:claims@kbmco.com)

# Hurricane Checklist continued

## OTHER NECESSITIES

- Tools: hammer, wrenches, screwdrivers, nails, saw
- Trash bags (lots of them)
- Cleaning supplies
- Plastic drop cloth
- Masking or duct tape (for packing purposes)
- Outdoor extension cords
- Spray paint

## PET SUPPLIES

- Dry or canned food
- Water (½ gallon per pet per day)
- Litter box supplies
- Traveling pet carriers

## EVACUATION CENTER CHECKLIST

- First Aid Kit
- Prescription medications
- Baby food and diapers
- Toiletries
- Battery operated radio
- One flashlight per person with extra batteries
- Blankets or sleeping bags
- Identification and valuable papers
- Cards, games and books

## PROTECTING YOUR BUSINESS

- Articles of incorporation
- Back up of computer data / software
- Accounts receivable
- Client records
- Tax records
- Other important personnel and administrative documents.

## **3 BIN SYSTEM**

1. **NON-PERISHABLES**: This bin stays under lock and key to make it more difficult to pilfer from it during the year. In this one store: batteries, rope, flashlights, radios, gloves, paper goods and such.
2. **PERISHABLES**: This is the stuff that won't last more than one hurricane season. By the end of May, stock it with canned goods, shelf milk, cereal, peanut butter and jelly and other good stuff. At the end of the season, bring it into your kitchen or donate it to charity.
3. **VALUABLES**: This is a watertight bin with a good solid latch. In here, place any valuable documents, financial records, photos or other non-waterproof items that have not already been placed in a safe-deposit box (highly recommended).

**Keen Battle Mead & Company**

Miami Lakes • Boca Raton • Naples • Ocean Reef  
[www.kbmco.com](http://www.kbmco.com) • [claims@kbmco.com](mailto:claims@kbmco.com)